

NATIONAL INSTITUTE OF TECHNICAL TEACHERS TRAINING AND RESEARCH
Taramani, Chennai – 600 113

Minutes of the 59th Meeting of the Finance Committee (through Hybrid mode) held on 19th November 2025 at 02.30 P.M. in the Board Room, NITTTR, Chennai.

The following Members were present at the Meeting:

01	Shri Narayan Singh Bisht Deputy Secretary Integrated Finance Division, Ministry of Education, Department of Higher Education, New Delhi – 110 001	Chairman and Representative of JSFA
02	Shri Ashok Kumar Singh Under Secretary [TS - IV] Ministry of Education, Department of Higher Education Shastri Bhawan, New Delhi 110 001	Representative of JS (TEL)
03	Dr. Usha Natesan Director, NITTTR, Chennai	Member- Secretary

The above members have attended the Finance Committee meeting through Video Conferencing except Dr.Usha Natesan, Director, NITTTR, Chennai who has attended through contact mode.

Since the tenure of the Chairman, BoG was vacant from 27.02.2024, the members of the Finance Committee has nominated **Shri Narayan Singh Bisht**, Deputy Secretary, IFD, to chair the 59th Finance Committee Meeting.

The Chairman welcomed all the Members of the Finance Committee and the items on the agenda were taken up for consideration.

Item No. FC. 59.01.01

To consider and confirm the minutes of the 58th Meeting of the Finance Committee held on 10.09.2025

Res. No. FC.59.01.01

The Finance Committee confirmed the Minutes of the 58th Meeting of the Finance Committee held on 10.09.2025.

Item No. FC.59.02.01

To report about the action taken on the various resolutions passed at the 58th Meeting of the Finance Committee held on 10.09.2025

Res. No. FC.59.02.01

The Committee noted the action taken by the Institute on the resolutions passed in the 58th Meeting of the Finance Committee held on 10.09.2025 and approved the same.

Item No. FC.59.02.02

To report about the details regarding grants received and progress of expenditure of the Institute up to 31.10.2025

Res. No. FC.59.02.02

The Committee perused the details regarding the grants received and noted the progress of expenditure of the Institute up to 31.10.2025.

Item No. FC.59.03.01

To report about the Separate Audit Report (SAR) with respect to the Revised Annual Accounts of the Institute for the year 2024-25 which has been circulated and approved

Res. No. FC.59.03.01

The committee perused the proposal and noted the same. Status of refund of Interest earned on Govt. Grants was discussed and institute assured the practice of refunding the Interest earned on Govt. Grants to Government.

Item No. FC.59.03.02

To consider and approve the Norms for Host Institutions Programme for Faculty and Students from Non-Technical Institutions

Res. No. FC.59.03.02

The committee perused the proposal, and after discussion suggested that the Fee Structure for Non-Technical Institutions and Students Specific Programme shall be "upto 40 Participants" instead of "for 40 Participant" and resolved to approve the same.

Item No. FC.59.03.03

To consider and approve the Proposed Charges of Rs. 150/- for the Purpose of Industrial Visit from Students of Various Institutions

Res. No. FC.59.03.03

The committee perused the proposal and resolved to approve the same.

Item No. FC.59.03.04

To consider and approve the Fixing/Revising the Rent for Classrooms, Seminar Halls, Auditorium, TGH, IGH, IHR, Community hall (staff quarters), sports and miscellaneous facilities at NITTTR Chennai

Res. No. FC.59.03.04

The committee perused the proposal and resolved to approve the same. Further, the committee suggested to send a comparison statements w.r.t. the existing and proposed version of rent, enclosed as Annexure - A.

The Meeting ended at 03.00 p.m. with Vote of thanks to the Chair.

- Sd/-

**CHAIRMAN (BOG)
[NOMINATED]**

Umapathes
24/11/25

DIRECTOR / MEMBER SECRETARY

Comparison Table for Fixing/Revising the Rent for Classrooms, Seminar Halls, Auditorium, TGH, IGH, IHR, Community hall (staff quarters), sports and miscellaneous facilities at NITTTR Chennai

The Revised Rent for Classrooms, Seminar Halls, Auditorium, TGH, IGH, IHR, Community hall (staff quarters), sports and miscellaneous facilities as recommended by the Guest House Committee, at NITTTR Chennai is as below –

Category A	Chairman of BoG, Directors of NITTTRs, former Chairman/Directors of NITTTR Chennai and their family members, members of BoG, personnel from Ministry for official work, Experts/ guests invited for Institute work and NITTTR guests.
Category B	Ministry staff, NITTTRs faculty / staff (including retired staff) and their families / guests.
Category C	Guest who are not covered under the above categories
Category D	Students/Research Scholar of NITTTR those who are not covered under monthly basis payment, Alumni and Internship students from other Institution

Tariff for the Guest house

Category		Bharathidasan Guest House (IGH) (Rs.)			Tiruppur Kumaran Guest House (TGH I) (Rs.)		Velu Nachiyar Guest House (TGH II) (Rs.)	IHR (Rs.)	
		Single	Double	Suit Room	Single	Double	Single	Single	Double
Category A[#]	Revised	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
	Existing	Nil	Nil	Nil	Nil	Nil	Nil	Not Existing	Not Existing
Category B	Revised	250	500	5000	200	400	100	3500	5000
	Existing	250	500	5000	200	400	100	Not Existing	Not Existing
Category C	Revised	1500	2000	6000	1200	1800	500	3500	5000
	Existing	1000	1500	5000	800	1200	400	Not Existing	Not Existing
Category D	Newly Added	1500	2000	6000	300 /Head (Non-AC) For AC rooms, charges as in Category C will be applicable		100 / Head	3500	5000

All the above mentioned cost is exclusive of GST. Food Charges will be extra.

Note:

For personal visits by personnel in Category A, accommodation charges will be waived for up to 10 days per year, in a maximum of three visits.

Existing	Revised
Guests falling under Category B and Category C shall be recommended by the existing faculty and staff members of NITTTR Chennai. Within a given financial year (1st April to 31st March), a faculty or staff member is limited to recommending only three rooms under Category B. Room allotments will be made based on availability and first come first serve basis. The decision of the Director is final.	Guests under Category B and Category C shall be recommended by existing faculty or staff members of NITTTR Chennai. Within a single financial year (1 April to 31 March), each faculty or staff member is limited to recommending no more than three rooms under Category B. Room allotments will be made on a first-come, first-served basis subject to availability. The decision of the competing authority shall be final.
A rental charge of Rs. 14,000/- per day is applicable for the classrooms with a maximum of 30 no's of computer facilities by external organizations.	As mentioned below table (Tariff for the Class Room/Seminar Hall/Auditorium/Cafeteria).
A newly appointed faculty or staff member, seeking guest house facilities, shall be assigned to either Tiruppur Kumaran Guest House or Velu Nachiyar Guest House for up to one month at a cost of Rs. 5000/-. If the stay extends beyond one month, a charge of Rs. 800/- per day or HRA (prorate basis), whichever is higher, shall be applicable.	A newly appointed faculty or staff member seeking guest-house facilities shall be assigned to either Tiruppur Kumaran Guest House or Velu Nachiyar Guest House for up to one month. The cost shall be 15 % of their basic pay or Rs. 5,000, whichever is higher, for single occupancy; and 20 % of their basic pay or Rs. 7,500, whichever is higher, for family accommodation. If their stay extends beyond one month, Category C charges shall apply.
The rental fee for research scholars/students/apprenticeship trainee/internship trainees of NITTTR Chennai is set at a fixed rate of Rs. 1500/- per month. For project staff/contractual staff, the rent is fixed at a rate of Rs. 4000/- per month. If the stay is for less than a month, the rent will be collected on a pro-rata basis. However, for research scholars, project staff, contractual staff a maximum of six months allowed to stay in the hostel. If the stay extends then fresh approval shall be obtained from the Director.	The accommodation fee for research scholars, students, apprenticeship trainees, and internship trainees of NITTTR Chennai is fixed at Rs. 6000 per trimester, payable at the beginning of the trimester. If accommodation is availed any intermediate period during the trimester, the fee shall be charged on prorata basis. The decision of the competing authority shall be final for providing trimester accommodation. The duration of stay for research scholars is restricted to a maximum of six months, and any extension shall be subject to the approval of the competent authority.

All the above-mentioned charges are exclusive of food, beverages and snacks.

The recommended tariff for the Class Room/Seminar Hall/Auditorium/Cafeteria is as follows -

Tariff for the Class Room/Seminar Hall/Auditorium/Cafeteria

Sl. No	Description	Capacity (Persons)	Existing/ Revised	Full Day Rent (Rs.)		Half Day Rent (Rs.)	
				Basic Rent	Technician + cleaning	Basic Rent	Technician + cleaning
1	Lecture Hall	30	Revised	7000	1000	4000	1000
			Existing	5000	Not Existing	3500	Not Existing
2	Seminar Hall	50	Revised	10000	2000+1000	7000	1000+1000
			Existing	7500	Not Existing	5000	Not Existing
3	Auditorium	150	Revised	20000	3000+2000	15000	2000+2000
			Existing	15000	Not Existing	10000	Not Existing
4	Cafeteria	60	Revised	7000	1000	5000	1000
			Existing	4200	Not Existing	4200	Not Existing
5	Yoga Hall (5 hours)	30	Revised	6000	1000	-	-
			Existing	5000	Not Existing	5000	Not Existing
6	Class Room with Computer Facility	30	Revised	15000	3000+1000	10000	2000+1000
			Existing	14000	Not Existing	Not Existing	Not Existing

All the above mentioned cost is exclusive of GST.

Tariffs for the Sports Facilities are as follows -

Tariff for the Sports Facilities

Sl. No	Description	Existing/ Revised	Rental Charges (Rs.)
1	Volleyball Court – Outdoor up to 8 hours	Revised	6000 1000
	<i>Every additional Hour</i>	Existing	Upto 8 Hours Rs. 6000, Every Additional Hour Rs. 1000

2	Foot ball/Cricket Ground/Play Ground	Revised	1500/ hr
		Existing	Not Existing
3	Table tennis/Chess board/Carom board	Revised	500/ hr
		Existing	Not Existing
4	Wooden Indoor Shuttle court	Revised	1000/ hr
		Existing	Upto 8 Hours Rs. 8000, Every Additional Hour Rs. 1000

All the above mentioned cost is exclusive of GST.

Recommended tariff for the Community and staff Quarters are as follows -

Tariff for Community Hall and Staff Quarters

Sl. No	Cleaning	Existing/ Revised	Rent (Rs.)	Caution Deposit (Rs.)
1	Community Hall (For 24 hours) – NITTTR staff (including Retired faculty and Staff members)	Revised	10000 3000	5000
	<i>Every additional hour</i>	Existing	600	1800
2	Community Hall (For 24 hours) – Rent for External person per day	Revised	50000 3000	10000
	<i>Every additional hour</i>	Existing	600	1800
3	Vacant Professor Quarters	Revised	2000 per day	10% of total cost
		Existing	1400	500

4	Vacant Associate Professor Quarters	Revised	1200 per day	10% of total cost
		Existing	750	500
5	Vacant Assistant Professor Quarters	Revised	1000 per day	10% of total cost
		Existing	650	500
4	C Type	Revised	750 per day	10% of total cost
		Existing	560	500
5	B Type	Revised	500 per day	10% of total cost
		Existing	370	500
6	A Type	Revised	300 per day	10% of Total cost
		Existing	180	500

Additional charges:

- Water and cleaning will be charged at the rate of 20% of rent
- Electricity consumptions as per actual reading charged at the rate of 10 Rs/Unit

Additional Terms and Conditions to be added

- Drinking and smoking are not allowed inside the campus.
- Use of loudspeakers is prohibited.
- Placing banners inside staff quarters is prohibited.

All the above mentioned cost is exclusive of GST.